Admin charge for checking source of funds Appointment of a second Trustee to give a valid receipt (to include ID verification) Action Property Supplement-if you are purchasing a property at auction Arranging Indemnity Insurance - If a standard indemnity insurance policy is required, this is the fee for each policy BACS Transfer Building Safety Act file review (paid up front and non-refundable) E500.00 Certificate of Compliance - If the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the property is subject to a restriction and a certificate is required to receive the received to restrict the receive the received to restrict and a certificate is required to receive the received to restrict and a certificate is required to restrict and a certificate is required to restrict and a certificate is repaid to restrict and a certificate is required to restrict and a certificate is required to restrict and a certificate is restriction and a certificate is required to restrict and a certificate is restricted to restrict and a certificate is restri	Additional work	Fee
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become apparent that the title to the property is defective in some way e.g. faulty description/incorrect plan/ lower class of title etc.  Dealing with a Gift (equity gift or gifted deposit)  Dealing with matrimonial lawyers  Dealing with third party lawyers  Dealing with Mortgage  Dealing with Mortgage  Dealing with HMO  Second charge or subsequent charge – If you are borrowing money from more than one lender and each lender requires a mortgage, this is the fee for the second and each subsequent mortgage  Deed of Consent to Mortgage (purchase and remortgage) If you are purchasing with a mortgage your lender will require any person 17 years old and over who is not a party to the loan to sign a form to waive/postpone their rights  Deed of Covenant – This is the charge for preparing each deed and generally applies to Leasehold properties  Deeds of Guarantee – Lenders may ask us to deal with a separate or collateral guarantee  Deed of Grant of Easement or variation of rights  Deed of Mutual Covenant - Flying Freehold  Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charge  Drafting Declaration of Solvency  Efoloo  Electronic ID verification each client – Our administration charge for ID verification		
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Dealing with third party lawyers  Dealing with Mortgage  Dealing with Mortgage  Dealing with HMO  Second charge or subsequent charge – If you are borrowing money from more than one lender and each lender requires a mortgage, this is the fee for the second and each subsequent mortgage  Deed of Consent to Mortgage (purchase and remortgage) If you are purchasing with a mortgage your lender will require any person 17 years old and over who is not a party to the loan to sign a form to waive/postpone their rights  Deed of Covenant – This is the charge for preparing each deed and generally applies to Leasehold properties  Deeds of Guarantee – Lenders may ask us to deal with a separate or collateral guarantee  Deed of Grant of Easement or variation of rights  Deed of Mutual Covenant - Flying Freehold  Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification		
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Second charge or subsequent charge — If you are borrowing money from more than one lender and each lender requires a mortgage, this is the fee for the second and each subsequent mortgage  Deed of Consent to Mortgage (purchase and remortgage) If you are purchasing with a mortgage your lender will require any person 17 years old and over who is not a party to the loan to sign a form to waive/postpone their rights  Deed of Covenant — This is the charge for preparing each deed and generally applies to Leasehold properties  Deeds of Guarantee — Lenders may ask us to deal with a separate or collateral guarantee  Deed of Grant of Easement or variation of rights  Deed of Mutual Covenant - Flying Freehold  Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges  Drafting Declaration of Solvency  Electronic ID verification each client — Our administration charge for ID verification		
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mortgage your lender will require any person 17 years old and over who is not a party to the loan to sign a form to waive/postpone their rights  Deed of Covenant – This is the charge for preparing each deed and generally applies to Leasehold properties  Deeds of Guarantee – Lenders may ask us to deal with a separate or collateral guarantee  Deed of Grant of Easement or variation of rights  Deed of Mutual Covenant - Flying Freehold  Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification		
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guarantee  Deed of Grant of Easement or variation of rights  Deed of Mutual Covenant - Flying Freehold  Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification  £150.00  £250.00  £30.00  £50.00	Deed of Covenant – This is the charge for preparing each deed and generally applies to Leasehold properties	£75.00
Deed of Mutual Covenant - Flying Freehold  Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client — Our administration charge for ID verification  £150.00  £250.00  £30.00  £50.00		£150.00
Deed of Postponement -If there are to be more than one charge on the title we must liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification  £250.00  £30.00  £50.00	Deed of Grant of Easement or variation of rights	£300.00
liaise with the lender and deal with all their requirements  Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification		£150.00
Declarations of Trust  Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification  Private Client Department  £30.00  £50.00  £10.00		£250.00
Discharge of additional registered charges - This fee is payable for the discharge of each additional registered charge  Drafting Declaration of Solvency  Electronic ID verification each client – Our administration charge for ID verification  £10.00		
Drafting Declaration of Solvency £50.00  Electronic ID verification each client – Our administration charge for ID verification £10.00		·
Electronic ID verification each client – Our administration charge for ID verification £10.00		£50.00
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	Electronic Registration Administration fee	£15.00

	£150.00 +
First registration -	additional
If the property is not registered at the Land Registry	registration fees
	registration rees
Freeholds with Management Company or rent charge	£50.00
Freehold Purchase with additional Leasehold Title	£75.00
Help to Buy Equity Loan - If you are buying a property using the Government's Help to Buy scheme	£195.00
Help to Buy ISA to obtain the bonus payment	£50.00
Key undertakings	£75.00
Leasehold Title – If the property is leasehold but we did not know of this when we estimated our charges (50% discount will apply if the property is a house held on a long lease). This does not include any other third party fees	£250.00
Lease Extension or Variation (Approval) If the lease being transferred needs to be extended. This does not include third party costs	£1500.00
Lease Extension or Variation (Creation) If the lease being transferred needs to be extended. This does not include third party costs	£1500.00
Licence to Assign - If a licence is required before a leasehold property can be transferred, this is our standard fee and does not include any other party's legal costs	£150.00
Limited Company Matters – If the transaction is proceeding with a Limited Company as client	£295.00
Long Service Advance of Pay/ Forces Help to Buy Dealing with finances/correspondence to lender/promissory note.	£95.00
Merger of Leasehold and Freehold titles	£75.00
Newbuild purchase – If the property is newly built and we did not know about this when we provided our estimate	£250.00
Obscure Lender – If your lender is not a high-street bank or building society this fee could apply	£95.00
Powers of Attorney – If the property is being sold under an existing power of attorney	£95.00
Probate – If the seller is an executor or similar	£50.00
Purchase of a share of the Freehold Title when purchasing a leasehold flat	£75.00
Purchase of Freehold Reversion - If a leaseholder acquires the freehold reversion	£125.00
Purchase of a Repossessed Property	£95.00
Redeeming a Help to Buy Equity Loan	£125.00
Removal of second & subsequent charges (sale only)	£30.00
Removal or dealing with a Restriction, Caution or Notice on a registered title	£95.00
Retentions – If you instruct us to agree a service charge or other retention clause in the contract & includes holding the same in our client account	£120.00
Right to Buy supplement – If you are purchasing from the Local Authority or Housing Association	£150.00
Satisfying Non Standard Mortgage Condition (per condition)	£45.00
Secure electronic transmission of funds within the UK for redemption of mortgages, payments to third parties (e.g. HM Revenue & Customs for payment of Stamp Duty Land Tax), or sending surplus funds to you, per transfer	£40.00
Search result issues requiring further investigation	£25.00
Septic tank – if the property has a septic tank	£95.00
Shared Ownership/ Housing Association Property Surcharge	£295.00
Shared Ownership - deed of variation and removal of restriction	£195.00
Solar Panels – if the property has a solar panel lease	£120.00
Statutory Declarations/ Statement of Truth - If a statutory declaration or statement of truth has to be prepared or approved by us, this is the fee for each	£90.00
declaration/statement	

Telegraphic Transfer Fee (CHAPS) – Our estimates generally include all anticipated money transfer charges, this is the fee for any additional money transfers you	£40.00
Tenanted – If the property is tenanted, this is our basic fee for each tenancy agreement and includes assessment of any tenancy deposit schemes and obtaining rent authority letter	£75.00
Third party representation – Usually this will be for parties who are being removed from a property	£125.00
Transfer of Legal Aid Charge	£175.00
Transfer of Part (sale only) if the property is only part of a registered title	£195.00
Transfer of Equity	£295.00
Underpaid Postage Administration Fee plus the amount of postage paid to receive the post	£15.00
Unrepresented Party - If another party to the transaction is not represented by a qualified conveyancer	£75.00
Upgrading a Legal Title - If the property title is upgraded at the Land Registry	£50.00
Verifying identification for non-UK residents per person If your identification documents are issued outside of the UK or you cannot provide a satisfactory UK address	£15.00
Voluntary registration – If we have to apply to register title before a sale	£120.00 + additional registration fees
Any other work not list will be charged at our hourly rate plus disbursements	£135.00